

# Eigen Tutoring

www.EigenTutoring.com

📍 1819 Central Street, Apt 5R, Stoughton MA 02072

📞 (781) 244-7223 ✉ Support@EigenTutoring.com

## Groups & Classes

1. Students/Parents are responsible for providing all materials required to successfully complete the course of lessons. Materials include but not limited to Curriculum, Syllabus, Textbooks, Practice Books, Online Access Codes, Technology and/or Electronic Devices etc. Unless otherwise was stated by Eigen.
2. **We don't not provide solutions for assignments** nor will help with live/take-home **Quizzes or Exams** or any form of homework assignments. No exceptions made.
3. We **guarantee improvement of enrolled students** but we **Don't** guarantee certain results or scores. Performance of students is a function of their intellectual capabilities, personal skills, attention to details, ability to follow instructions and **hard work** in addition to our high-scale help.
4. By subscribing to any of our monthly plans you agree to the following:
  - **Registration/Enrollment:** Registration is on first-come-first-serve basis. Students can self-register using our website without notice. Also, Students can register by arranging with us directly. no assessment needed. If a student/parent requests an assessment they will have to schedule it as a regular hourly lesson prior to enrollment.
  - **Payment:** Classes can be paid in full in advance or on subscription basis. Subscribers can self- enroll, register, and pay. Subscriptions can not be canceled or discontinued. Subscribers authorize Eigen Tutoring & Technology represented by AHMAD NOFAL to process payments automatically on weekly or monthly basis (or as advertised) using the payment method they provided upon registration. Failed/Declined payments incur a late charge of **\$10.00/Day** with a maximum charge of **\$100.00**. Students/Parents are charged a one time technology fee of **\$37.5** upon registration.
  - **Refund:** All payments are final. They are non-refundable, non-transferable and non-negotiable. Thus no refund will be issued. No adjustment of payments will be discussed.
  - **Schedule:** Classes meet on a pre-set schedule. Lessons do NOT roll from a class to another (or to another student). The 1<sup>st</sup>, 30<sup>th</sup> and 31<sup>st</sup> of each month (Also the 28<sup>th</sup> of February) are exempt days. Classes do NOT hold on those days. Holidays are observed. If a lesson falls on a holiday a make-up will be arranged by the instructor.
  - **Meeting:** All lessons take place online via Teams/Zoom or at our classroom as planned. All document exchange takes place via MS OneDrive and MS SharePoint. Students must verify their web connectivity, audio and video settings prior to class time.
  - **Attendance:** Students must report to their class within 10 minutes of its starting point and not earlier than 5 minutes. If a student fails to join/attend within the first 10 minutes they are marked as "no show" and class is canceled (or they will be dis-missed). During online classes; students must have their camera/microphone turned "ON" all the times. During in person classes; food, drink, cameras, digital recorders and phones are not allowed in the classroom. HW and all other material must be submitted 24 hours before the class time otherwise it wont be graded. Any evident use of mobile devices will end the lesson and terminate the student's enrollment. Students are not allowed to record meetings.
  - **Plan Cancellation:** Not permitted. Payments are automated and irreversible.
  - **Make-up:** Not permitted.

*By signing below I agree to all points above.*

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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## Disclaimer

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*By signing below I acknowledge the disclaimer above and will adhere to it.*

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Agreement to Pay

I agree to pay Eigen Tutoring, represented by Ahmad Nofal. Accordingly I give permission to the last to process automated payments on monthly basis of the agreed amounts (or as needed). I understand that payments processed are non-refundable, non-transferable and non-negotiable. I also understand that plan cancellations must take place on the 15<sup>th</sup>, 16<sup>th</sup>, 17<sup>th</sup>, 18<sup>th</sup>, 19<sup>th</sup>, 20<sup>th</sup> of the current month.

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_